

Ann Arbor Hands-On Museum Volunteer Job Description

Activities Facilitator

Summary of Position

Activities Facilitators are a key presence on the floor of the Museum, specializing in interacting with visitors of all ages. Under the supervision of Public Programs Staff, the Public Programs Manager, and the Director of Programs, this person is responsible for facilitating hands-on activities, answering questions about the Museum, and assisting with activity set-up/take-down.

Training

Activities Facilitators must attend a one-time volunteer orientation before beginning to volunteer. Additional training on activities procedures, facilitation techniques, and science background will be provided during each volunteer shift.

Hours

Activities facilitators are needed on weekends, school breaks (winter, spring, summer), and occasional evenings. Shifts are typically 4-5 hours long.

Essential Duties and Responsibilities:

1. Delivers interactive activities to the public in a fun and interesting manner
2. Assists with set-up/take-down of activities

Knowledge, skills and abilities:

1. Strong skills in delivery of interactive activities; experience in theater and/or music performance is a plus
2. Strong communication and collaborative skills
3. Willingness to learn
4. An upbeat, positive attitude
5. Experience and/or coursework in science, technology, or education preferred
6. Patience and understanding in an often busy environment
7. Must be at least 14 years old